

Please note: You may detach and fax or email this authorization form, the direct deposit authorization, and W9 along with the other requested documentation.

The legal owner or named agent for the unit MUST COMPLETE all necessary forms and provide the following documentation to our office before an inspection will be requested and/or subsidy paid:

1. Photo ID of Owner and/or Agent/Manager
2. Proof of Ownership of Property
(Tax bill, warranty deed, closing statement)
3. Agent/Management Agreement and ID of Named Agent/Manager

Please print clearly - This form must be completed

Please note: If you are not listed on the deed of the property, then you are considered an agent, which will require a management agreement and/or written authorization by the owner.

Tenant Name _____

_____, as owner/agent of the property unit located at:
Name of (select one): Owner Complex Agent Manager

Street Name & Number _____ City _____ State _____ Zip _____

Hereby grant to _____
Name of agent/manager or N/A if no agent or manager

the power and authority to enter into contracts with the **Seminole County Housing Authority** and to otherwise act on behalf of this power. Please state for income tax purposes either a social security number or tax ID number below:

Social Security Number _____ or Tax ID# _____

Agent/Manager Owner (select one)

Owner/Agent Daytime Phone _____ or _____

Fax Number _____ Email Address _____

Print Name _____ Agent/Manager Owner (select one)
If agent/manager is selected then a signed management agreement must be provided.

Signature _____

Date _____

Please note: the inspection will not be requested until the Authorization Form, Direct Deposit Form and W9 documents are received.